Minutes of the Meeting of the Community Buildings Committee held in the Quedgeley Community Centre on Monday 11th March 2024 at 7.30pm

PRESENT Cllr S Wilcox, Cllr G Smith and Cllr N Lee

Officer Present Mrs S Barnett

C.116/23-24	Apologies for Absence
	Apologies were received and noted from Cllr Miss J Weston and Cllr R Preston
C.117/23-24	Declarations of Interest
	Cllr Smith and Cllr Lee declared a personal interest in agenda item 7.
C.118/23-24	To adopt the Minutes of the previous meeting dated 12 th February 2024
	Cllr Smith PROPOSED to adopt the above Minutes as a true and accurate record of the meeting.
	Seconded: Cllr Wilcox Vote: Unanimous So resolved
C.119/23-24	Correspondence - Discuss plans for CIL money.
	Cllr Wilcox requested the committee consider where the CIL money could be used to
	make improvements within the community. Suggestions included youth club, bowling green, running track and skittle alley. Mrs Barnett advised that the office have
	suggested that the funds could also be used towards replacing the Astro surface at
	Waterwells Sports Centre.
	- Discuss preferred suppliers.
	Mrs Barnett advised, most of our preferred suppliers has an agreed fixed term
	contract with the Town Council. It was requested, when the contracts are due for renewal the Council office seek alternative companies as an option. It was requested
	that when quotes are received more details be obtained if necessary and that any
	work being carried out should be inspected before being signed off.
C.120/23-24	Budget 2023 – 2024
	The budget sheet provided by the council office was noted and signed by the chair. Cllr Wilcox provided a brief overview of income and expenditure.
	Cllr Smith PROPOSED to accept the Budget sheet. Seconded: Cllr Lee Vote: Unanimous
	So resolved
C.121/23-24	Quedgeley Town Council Office
0.121/23-24	To consider and agree expenditure not exceeding £572.00 + VAT for Mitchell's Ltd to supply
	and fit a new condenser coil in the air conditioning unit.
	Cllr Wilcox PROPOSED to accept the above.
	Seconded: Cllr Smith Vote: Unanimous So resolved
	Action – Council Office
C.122/23-24	a) To consider and agree expenditure not exceeding £246.68 for M&D Property
	Maintenance Ltd to supply 7 LED lights and replace the existing lights in the social club toilets with new.
	Following a discussion, it was agreed that the above would be deferred until the next Community Buildings meeting.
	 b) To consider and agree expenditure not exceeding £71.00 for M&D Property Maintenance Ltd to drain heating system ad replace non-working valves and flush

	radiator in the social club lounge.
	Cllr Lee PROPOSED to accept the above. Seconded: Cllr Smith Vote: Unanimous So resolved Action – Council Office
C.123/23-24	Earmark Funds
	 a) To earmark funds of £2421.00 from 2023/2024 community buildings budget for Hearns Decoration Services to paint halls 1 & 2 at Quedgeley Community Centre.
	Cllr Lee PROPOSED to accept the above. Seconded: Cllr Smith Vote: Unanimous So resolved Action – Council Office
	b) To earmark funds of £6566.80 from 2023/2024 community buildings budget for M&D Property Maintenance Ltd to supply and fit the kitchen and AOC Flooring to supply and fit the flooring in hall 2 kitchen at Quedgeley Community Centre.
	Cllr Lee PROPOSED to accept the above. Seconded: Cllr Smith Vote: Unanimous So resolved Action – Council Office
C.124/23-24	Kingsway Community Centre To consider and agree expenditure not exceeding £246.68 + VAT for APM Fire & Security to attend site and replace faulty Access Control reader.
	Cllr Lee PROPOSED to accept the above. Seconded: Cllr Smith Vote: Unanimous Seconded: Cllr Smith Vote: Unanimous Action – Council Office
C.125/23-24	Waterwells Sports Centrea) To consider and agree expenditure not exceeding £88.00 for M&D PropertyMaintenance Ltd to repair a test section of the car park to re-level the surface.
	Cllr Wilcox PROPOSED to accept the above. Seconded: Cllr Smith Vote: Unanimous So resolved Action – Council Office
	 b) To consider and agree expenditure not exceeding £2652.00 including VAT for Christy Floodlighting Ltd to provide a 2-year maintenance contract for the Astro floodlights.
	Cllr Smith PROPOSED to accept the above. Seconded: Cllr Lee Vote: Unanimous So resolved Action – Council Office
	c) To consider and agree expenditure not exceeding £776.40 including VAT for the renewal of the annual contract for CIA Fire & Security to carry out the servicing of the security system.
	Cllr Wilcox PROPOSED to accept the above. Seconded: Cllr Lee Vote: Unanimous So resolved Action – Council Office
C.126/23-24	Progress of Current Works – To inform members of progress to date:
	Quedgeley Community Centre
	 Painting of hall 2 commencing week of the 25th March 2024 Painting of hall 1 commencing week of the 1st April 2024. All regular users have been made aware.
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	 Kingsway Community Centre Severn Trent water contamination continues. Severn Trent liaising with Gloucester City Council. Waterwells Sports Centre Issue with underfloor heating has been resolved and all in in full working order. Kingsway Sports Pavilion Grant applications submitted to the Urbaser Community Fund and Build Back Better applications through Gloucester City and County Councillors have proved successful. The grant will be used to purchase a tractor to improve the drainage issues on the pitches and general grounds maintenance. Additional equipment is needed as recommended by the Football Foundation Pitch Power Report ie verti drainer, slitter and groomer. A further grant application has been submitted to the football foundation for the cost of the recommended attachments, if the application
	is successful, a contribution of 25% forms part of the agreement and this will met be met using CIL money.
C.127/23-24	 Further Business for Referral Cllr Smith requested a review of the Quedgeley Social Club contract. Cllr Wilcox suggested that going forward a Councillor together with a member of the office staff should arrange an annual inspection of the buildings to identify any areas that need addressing or where improvements can be made.

Date of Next Meeting – Monday 8th April 2024 @ Quedgeley Community Centre Committee Room at 7.30pm. The meeting date and location were noted.

Meeting closed @ 20:28hrs.